

Minutes

March 10th 2019

Present : Rupert Hughes, Jack Narbed, Jason Bitmead, Sue Amos

Apologies: Tue Sando, Patricia Parkinson, Steve Amos, Rix Pyke

	Item	Decision / completed	Action / to do	By whom
1	Finance	<p>Grants applied for; Awards for All £8400 - sunday growing lead, training, vol support, admin costs, marketing. Peckham Settlement £3600 - thursday growing lead.</p> <p>Possible funding; Mayors fund National Park City for July event Mayors Green Fund Bright Ideas Fund TRSIG - TRA grant possibly available.</p>	<p>Awaiting decision</p> <p>Look up</p>	Jack
2	Site	<p>Shed roof - URGENT need to re cover. Didn't get CGS grant. Agreed to spend £382.96 on rubber roof sheet, glues and flashing.</p> <p>Shelter roof - get corporate teams to make up panels at ground level, we will fix in place.</p> <p>Keeping site tidy - reminder / checklist for all eg turn off gas, lock loo, put stuff away</p>	<p>Order materials Organise work day beginning April</p> <p>Measure up and design for Conor at Involve.</p> <p>Make checklist</p>	<p>Sue Jack</p> <p>Jason</p> <p>Sue</p>
3	Permaculture	<p>Rupert keen to keep momentum going with occasional sessions Forest garden, agreed this years theme is to build perennial understory. Work from overarching design plan for area..</p>	<p>Organise Permablitz with Susannah from London Permablitz in may / june</p>	Rupert

4	Tool Library	On hold. Jack needs to do more research / groundwork. Launch next year. Could be integrated into wider garden business plans.		
5	Governance.	<p>Charity stuff - on hold till clear / realistic timeline in place. Need draft articles, more pro-active / collaborative working on docs, clear criteria for commitment.</p> <p>How do people join group mid way between elections - co-opt people but need quorate meeting for this.</p> <p>Better systems for understanding needed eg flow chart for steering group.</p> <p>Each group needs rep / update etc so all represented / info and developments shared so everyone has a good idea what is going on at the garden and can mutually support / collaborate where needed.</p> <p>Rotate chair and note taker. Agreed that at end of each meeting, chair for next meeting will be nominated.</p> <p>Already agreed meeting is on second sunday of month. People need to be invited in good time, and need to let us know yes/know in good time ie at least 10 days before next meeting. Last minute not helpful.</p>	<p>Make draft flow chart and share.</p> <p>Next meeting chair is Jason.</p>	<p>Sue</p> <p>Jason</p>
6	Project proposals	<p>Simple and short template for all to use to create fair starting point to include; Idea overview, details where needed Costs Support needed etc</p>	Want to ensure people start off on right foot / can commit / project is sustainable / people don't overreach / make best use of site resources etc	
7	Compost loo	Issue with water ingress.	<p>Contact Natsol to troubleshoot.</p> <p>Purchase required PPE to enter pit.</p>	<p>Jack</p> <p>Jason</p> <p>Sue</p>

8	AOB	Re fit container with shadow board etc to make tools easier to find / put back. Corporate team Job	Think through / design	Jack?
9	Next meeting	Sunday 14th April 10.30-12.30		Jason