

October 14th 2018

Present

Steve Amos, Tue Sando, Patricia Parkinson, Jason Bitmead, Sue Amos, Sophie Horsley, Bronwyn Louw

Apologies Flora Gordon

	Item	Decision / completed	Action / to do	By whom
1	September minutes	approved		All
2	Funding	<p>Bank account - Low! Three grants still to spend Awards for All, Peckham Settlement, Neighbourhood Fund 2018.</p> <p>We need more funding! What possible streams? Grants Sales Donations Corporate partnerships Courses Events / Site hire</p> <p>Plan A - once charity, get core funding for coordinator role. Plan B - carry on as present, try to ensure we generate margin to cover management / coordination fees.</p>	Make adjustments and contact funders	Sue
2a	Grants	<p>Awards for All 2019 - focus on sunday volunteering to ensure day is more productive. Paid role will be supported by keyholders. Aim to add support and guidance to volunteers.</p> <p>Common Purpose grant - innovate ideas around patchwork farm / cover food grower & coordinator.</p>	<p>Apply feb / march 2019</p> <p>Application deadline 29th October</p>	Sue

		Peckham Settlement - Match funding for growing roles? Neighbourhood Fund 2019 Cleaner Greener Safer 2019	Split application between bee / chook groups Repair roofs, improve shelter	Sue / Bron / Sophie Steve / Jason Sue
2b	Sales	Possible sunday sales in summer season 2019 Include honey, crafts etc	Sales have slowed down now but look into for next year	
2c	Donations	Make easy	Add tab to website / Amazon charity / Just giving	Sophie
2d	Corporate Partnerships	Donations - wait till we are a charity then pursue for core funding Develop promo material CSR - volunteers on site.	Currently work with Conor at Involve (Community Action Southwark)	Tue to lead
2e	Courses	Develop programme of courses for next year. What courses would be viable eg beekeeping / design / food related etc Set course fee to ensure rates cover tutor fees / coordination / income for garden	Set up doc	Sue to lead, all to add
2f	Event / site hire 2019	Could we have a monthly Farmers Market? Coffee van etc. How much would a coordinator cost?	Talk to coordinator Peckham Farmers Market	Tue
3	Charity stuff	Sue / Tue to meet Simmons and Simmons October 23rd at 6. To discuss what are the practicalities / legal implications. What do we need to do? New bank account Constitution Trustee agreement		Tue to lead on legal stuff

		<p>Timeline - finalise format by mid Nov. EGM scheduled for Saturday December 15th 1pm (mulled wine /nibbles).</p> <p>Public consultation by november.</p> <p>Finalise roles</p> <p>Need to be clear on following;</p> <p>Who we are</p> <p>What we want to do</p> <p>How we want to do it ie management group to continue / oversee site stuff (board strategic)</p>		All to comment on role descriptions etc.
4	Site Management	<p>Sunday keyholding not working well, unreliable. Less keyholders now.</p> <p>Will reduce to one session per month nov-feb.</p> <p>Open dates as follows</p> <p>November 18th Fix it Day</p> <p>December 1st Garden makeover day</p> <p>January 20th Fix it Day</p> <p>Feb tbc</p> <p>Regular sundays march onwards.</p>	Supported by existing keyholders	<p>Led by</p> <p>Sue Bron Jason</p>
5	Upcoming events	21st oct permablitz		
6	Proposed events	Vanessa Woolf storytelling in Jan date / time tbc		Flora
7	AOB	<p>Website - simplify and modernise to use over next few months</p> <p>Bank stuff - Patricia on board!</p> <p>Accounting - set up new systems</p>		<p>Torben Sue</p> <p>Patricia / Sophie</p>
	Next meeting sunday 11th November 10.30-12.30 in shed.			
